

**SANTA CRUZ VALLEY UNION HIGH SCHOOL DISTRICT #840
GOVERNING BOARD MEETING MINUTES – April 10, 2024**

REGULAR MEETING

DATE/TIME/PLACE

The Santa Cruz Valley Union High School District Governing Board of Education held a Regular Board Meeting at 6:00 PM on Wednesday, April 10, 2024 in the Santa Cruz Library, Community Room which is located at 1000 N. Main Street in Eloy, AZ 85131.

CALL TO ORDER

Mrs. Flores called the regular meeting to order at 6:01 pm.

THOSE PRESENT

Elizabeth Flores, President, Jerry Olveda, Member, Billy Brown, Member, Emilio Ysaguirre, Member, Chrystal Reyes, Superintendent, Elizabeth Ibarra, Business Manager, and Mirian Avilez, Administrative Assistant. Brandi Ogle, Vice President was absent.

RECOGNITIONS:

No Recognitions.

MOTION TO GO INTO EXECUTIVE SESSION

MOTION TO GO INTO EXECUTIVE SESSION PURSUANT TO : A.R.S 38-431.02(A) FOR THE PURPOSE OF DISCUSSION OR CONSIDERATION OF EMPLOYMENTS, ASSIGNMENT, PROMOTION, DEMOTION, DISMISSAL, SALARIES, DISCIPLINING, OR RESIGNATION OF CERTIFIED AND CLASSIFIED EMPLOYEES.

Mr. Olveda MOVED to table the Executive Session to Tuesday, April 16, 2024 with a SECOND by Mr. Brown.

MOTION CARRIED 4-0: Mrs. Flores – aye; Mr. Brown – aye; Mr. Ysaguirre – aye; Mr. Olveda -aye

MOTION TO ADOPT AGENDA

Mr. Brown MOVED to Adopt the Agenda with the exception of item C.1 to be moved to an Executive Session on Tuesday April 16, 2024 with a SECOND by Mr. Olveda.

MOTION CARRIED 4-0: Mrs. Flores – aye; Mr. Brown – aye; Mr. Ysaguirre – aye; Mr. Olveda -aye

CALL TO THE PUBLIC

No Call To The Public.

MONTHLY REPORTS

1. Business Manager's Report – *Ms. Elizabeth Ibarra*

Ms. Ibarra reported she received an email on the final draft of FY23 Audit from Bakertilly and will be able to present it next month. Mrs. Flores asked Ms. Ibarra how the Federal Fiscal Monitoring process has been going with Mrs. Moreno. Ms. Ibarra stated that it has been going well and were able to present all the documentation needed with the exception of an at will that they were not able to provide due to the employee resigning after 2 weeks of employment. Mrs. Flores asked how far back did they go for the documents they needed and Mrs. Moreno stated they went back 3 years to 2021.

2. Food Service Director's Report – *Mr. Ricardo Cazares*

Mrs. Flores stated that only 239 meals are served every day. Mr. Brown asked how many students are absent on a day to day basis. Mrs. Reyes stated she could not provide a number as it varies and just depends on the day. Mr. Brown asked when was the last time they revamped the menu. Mr. Cazares responded that after COVID-19 it was hard to order certain products due to all the restrictions and shortages which led to them having to make changes to the menu. He also stated they try to serve meals the students enjoy to encourage them to take part of the free lunch. Mr. Brown asked if they could maybe increase the meals the students like to be served 2 days out of the week. Mr. Cazares stated they took certain meals the students did not enjoy off the menu but it is hard to provide more options with state regulations. He also stated an increase on students eating from the salad bar. Mr. Brown asked if we could incorporate a salad bar into the lunch program. Mrs. Reyes clarified that the salad bar is a part of the lunch program and is provided every day along with the lunch meal on the menu. Mr. Cazares stated that in a lot of cases if students do not seem to be interested in the item on the menu students will resort to the salad bar. Mrs. Flores asked if the students who do not eat lunch buy from the snack bar. Mr. Cazares stated that they do and when they see the kids did not grab a lunch they encourage them to grab a meal and try it. Mr. Brown stated that they should serve meals the students more often. Mrs. Moreno responded that with state testing she has noticed that some students just prefer not to eat lunch at school. She has asked the students to grab a lunch and some students stated that they did not eat the lunch at school and preferred to wait to eat until they went at home. Mr. Cazares also reported that breakfast meals served has gone up consistently from 40-50 meals to 80-100 meals served daily. Mrs. Flores asked what led to this increase and he responded that he purchased more items the students enjoy.

3. Facilities Director's Report – *Mr. Hector Longoria*

Mr. Brown asked if the school is looking to repair or repurpose the greenhouse. Mrs. Reyes stated that they looked into repairing the greenhouse but she felt the quote was a ridiculous price and felt that it was not worth it when they would not use it on a daily basis. Mr. Brown suggested that maintenance could use it for storage. Mrs. Reyes stated that there were certain items placed in there for storage. Mrs. Flores asked if dog houses built by prior students were available to sell. Mrs. Reyes stated she had not yet spoken to Ms. Ibarra regarding the dog houses but would get back to Mrs. Flores on that once they have come to a decision. Mr. Olveda asked if the classes have been cleaned properly and if they have had any issues with the cleaning service. Mrs. Reyes stated that now that they have a routine it has been a lot easier to make sure everything is cleaned and everyone has been satisfied with the services provided. Mr. Brown asked if they perform annual repair maintenance on the air conditioning systems. Ms. Ibarra stated that every year before the summer approaches they perform an inspection and change the filters to make sure it is running smoothly. Mrs. Flores asked when was the last time this service was performed. Ms. Ibarra stated that it was done in June of 2023.

4. Athletic Director's Report – *Mr. Mike Ibarra*

Mr. Olveda asked if they have recently had any issues with coaches or players. Mrs. Reyes responded they have not had any issues so far or anything out of the ordinary. Mr. Ysaguirre asked if the boys head soccer coach was suspended which Mrs. Reyes responded that he was not suspended but he was not recommended to come back next year. Mr. Brown asked if there was anyone interested in the open position. Mrs. Reyes stated there was not any she was aware of. Mr. Olveda asked if she knew anyone that would be interested to take the position to which Mrs. Reyes responded she did not. Mrs. Flores asked in total how many head coaches' positions were vacant to which Mrs. Reyes responded there were 3 vacant positions. Mrs. Flores asked if the summer weights facilitator was also in charge of the open gym. Mrs. Reyes clarified that there is no open gym program but the summer weights program is available to the public.

BUSINESS ITEMS

No Business Items.

SUPERINTENDENTS ITEMS

1. Monthly Report

Mrs. Reyes reported that staff participated in the charity softball event hosted by Robson Ranch. Mr. Ysaguirre added that although they did not win they had a good time. Mrs. Reyes also reported that Prom was coming up and would be held on April 26, 2024 at The Property Conference Center in Casa Grande, Az. She also reported that the Academic Banquet and the Athletic Banquet were coming up. Mrs. Flores asked the status of students regarding graduation. Mrs. Reyes responded that they have been pulling students into meetings regarding their grades and working to keep them on track

to graduate. Mrs. Flores asked how many students were currently on track to graduate. Mrs. Reyes responded that about 79 students were on track to graduate and would email Mrs. Flores the correct number of students once she confirmed the number. Mr. Ysaguirre asked how many students are there currently enrolled to which Mrs. Reyes responded there are 410 students.

PERSONNEL ITEMS

1. Discussion/Approval/Disapproval of Santa Cruz Valley Union High School Head Coaches for FY 24/25.

Mr. Ysaguirre MOVED to approve Santa Cruz Valley Union High School Head Coaches for FY 24/25, with a SECOND by Mr. Brown.

MOTION CARRIED 4-0: Mrs. Flores – aye; Mr. Brown – aye; Mr. Ysaguirre – aye; Mr. Olveda -aye

2. Discussion/Approval/Disapproval of the Support Staff employee list for 24/25.

Mr. Ysaguirre MOVED to approve Support Staff employee list for 24/25, with a SECOND by Mr. Olveda.

MOTION CARRIED 4-0: Mrs. Flores – aye; Mr. Brown – aye; Mr. Ysaguirre – aye; Mr. Olveda -aye

3. Discussion/Approval/Disapproval of Exempt employee contracts for FY 24/25.

Mr. Brown MOVED to approve the Exempt employee contracts for FY 24/25 with a SECOND by Mr. Ysaguirre.

MOTION CARRIED 4-0: Mrs. Flores – aye; Mr. Brown – aye; Mr. Ysaguirre – aye; Mr. Olveda -aye

4. Discussion/Approval/Disapproval for payment of Classroom Site Funds (CSF) for FY 23/24 which will include the 2nd half payment from Funds 011 & 013 for employees who qualify.

Mr. Olveda MOVED to approve payment of CSF for FY 23/24 which will include the 2nd half payment from Funds 011 & 013 for employees who qualify with a SECOND by Mr. Ysaguirre.

5. Discussion/Approval/Disapproval of Teacher Contracts for FY 24/25.

Mr. Ysaguirre MOVED to approve the Teacher Contracts for FY 24/25 with a SECOND by Mr. Brown.

MOTION CARRIED 4-0: Mrs. Flores – aye; Mr. Brown – aye; Mr. Ysaguirre – aye; Mr. Olveda -aye

6. Discussion/Approval/Disapproval for Doreen Coronado to be named Auxiliary Treasurer and Patricia Castillo to be named Assistant Auxiliary Treasurer for FY 24/25.

Mr. Ysaguirre MOVED to approve Doreen Coronado to be named Auxiliary Treasurer and Patricia Castillo to be named Assistant Auxiliary Treasurer for FY 24/25 with a SECOND by Mr. Olveda.

MOTION CARRIED 4-0: Mrs. Flores – aye; Mr. Brown – aye; Mr. Ysaguirre – aye; Mr. Olveda -aye

7. Discussion/Approval/Disapproval of payment to Donna Dawson for the Summer School Director stipend during summer 2024.

Mr. Brown MOVED to approve payment to Donna Dawson for the Summer School Director stipend during summer 2024 with a SECOND by Mr. Ysaguirre.

MOTION CARRIED 4-0: Mrs. Flores – aye; Mr. Brown – aye; Mr. Ysaguirre – aye; Mr. Olveda -aye

CONSENT ITEMS

1. Approval for ratification of the expenditures identified in the Auxiliary Operations Fund Report for March 2024.
2. Approval for ratification of the expenditures identified in the Student Activities Account Report for March 2024.
3. Approval for ratification of payroll and expense vouchers for March 2024.

Payroll:			Expenses:	
# 21	\$ 111,419.81		# 2432	\$ 25,269.05
# 22	\$ 118,604.18		# 2433	\$ 182.52
# 23	\$ 99,043.55		# 2434	\$ 19,275.90
# 24	\$ 7,425.56		# 2435	\$ 80,364.62
			# 2436	\$ 182.52
Total Payroll	\$ 336,493.10		Total Expenses	\$ 125,274.61
GRAND TOTAL : \$ 461,767.71				

4. Approval of the Regular Governing Board Meeting Minutes from March 13, 2024.
5. Approval of the Santa Cruz Valley Union High School Retention Stipend Policy for FY 23/24.
6. Discussion/Approval/Disapproval of Master Calendar for FY 24/25.

Mr. Ysaguirre MOVED to approve items J-1 through J-6, with a SECOND by Mr. Brown.

MOTION CARRIED 4-0: Mrs. Flores – aye; Mr. Brown – aye; Mr. Ysaguirre – aye; Mr. Olveda -aye

ANNOUCEMENTS

No Announcements.

BOARD MEMBER ITEMS

Mrs. Flores stated that the board will hold an executive session on Tuesday April 16, 2024 to discuss the Evaluation of the Superintendent. Mrs. Reyes asked what was the reason for pushing the discussion to a later date and Mrs. Flores responded she simply did not receive the forms on time and was not able to prepare the discussion for today.

ADJOURNMENT

Mr. Brown MOVED to approve to adjourn the meeting at 6:35 pm, with a SECOND by Mr. Ysaguirre.

MOTION CARRIED 4-0: Mrs. Flores – aye; Mr. Brown – aye; Mr. Ysaguirre – aye; Mr. Olveda -aye

GOVERNING BOARD MEMBERS:

Elizabeth Flores, President

Brandi Ogle, Vice President

Jerry Olveda, Member

Emilio Ysaguirre, Member

Billy Brown, Member

Date Approved: _____