

**SANTA CRUZ VALLEY UNION HIGH SCHOOL DISTRICT #840  
GOVERNING BOARD MEETING MINUTES – January 8, 2025**

**REGULAR MEETING**

**DATE/TIME/PLACE**

The Santa Cruz Valley Union High School District Governing Board of Education held a Regular Board Meeting at 6:00 PM on Wednesday, January 8, 2025 in the Santa Cruz Library, Community Room which is located at 1000 N. Main Street in Eloy, AZ 85131.

**CALL TO ORDER**

Mr. Ysaguirre called the regular meeting to order at 6:00 pm.

**THOSE PRESENT**

Emilio Ysaguirre, President, Jerry Olveda, Vice President, Billy Brown, Member, Jordan Davis, Member, Ralph Moran, Member, Chrystal Reyes, Superintendent, and Mirian Avilez, Administrative Assistant. Elizabeth Ibarra, Business Manager was absent.

**REORGANIZATION OF THE GOVERNING BOARD**

1. Election of President and Vice President of the Governing Board.

Mrs. Reyes opened the nominations for the office of president. Mr. Olveda nominated Mr. Ysaguirre and Mr. Brown nominated Mr. Olveda. Mr. Olveda declined his nomination and Mr. Ysaguirre accepted his nomination.

Mr. Moran MOVED to elect Mr. Ysaguirre as President of the SCVUHS Governing Board, with a SECOND by Mr. Brown.

MOTION CARRIED: Mr. Olveda – aye; Mr. Brown – aye; Mr. Davis – aye; Mr. Moran – aye

Mr. Ysaguirre opened the nominations for the office of vice president. Mr. Brown nominated Mr. Olveda. Mr. Olveda accepted his nomination.

Mr. Brown MOVED to elect Mr. Olveda as Vice President of the SCVUHS Governing Board, with a SECOND by Mr. Moran.

MOTION CARRIED: Mr. Ysaguirre – aye; Mr. Brown – aye; Mr. Davis – aye; Mr. Moran – aye

2. Adopt all existing Governing Board Policies

Mr. Moran MOTIONED to adopt all existing Governing Board Policies, with a SECOND by Mr. Brown.

MOTION CARRIED: Mr. Ysaguirre–aye; Mr. Olveda–aye; Mr. Brown–aye; Mr. Davis–aye; Mr. Moran–aye

3. Approve Governing Board Meeting dates and times for 2025.

Mr. Brown MOTIONED to approve Governing Board Meeting dates and times for 2025, with a SECOND by Mr. Moran.

MOTION CARRIED: Mr. Ysaguirre–aye; Mr. Olveda–aye; Mr. Brown–aye; Mr. Davis–aye; Mr. Moran–aye

### **MOTION TO ADOPT AGENDA**

Mr. Brown MOVED to Adopt the Agenda with a SECOND by Mr. Davis.

MOTION CARRIED: Mr. Ysaguirre–aye; Mr. Olveda–aye; Mr. Brown–aye; Mr. Davis–aye; Mr. Moran–aye

### **CALL TO THE PUBLIC**

No Calls to The Public.

### **MONTHLY REPORTS**

1. Business Manager’s Report – *Ms. Elizabeth Ibarra*

Ms. Ibarra submitted her monthly report to the board along with December’s expense report.

2. Food Service Director’s Report – *Mr. Ricardo Cazares*

Mr. Cazares submitted his monthly report to the board along with the Food Service Department expenses to revenue report for the month of December. Mr. Moran inquired if there was a negative balance every month. Mr. Cazares clarified the month of December resulted in a negative balance due to winter break and ordering extra items to be able to resume once students returned to campus. He also clarified in previous months the balance has always been positive.

3. Facilities Director’s Report – *Mr. Johnny Lopez*

Mr. Lopez submitted his work orders and facility use agreements for the month of December to the board. Mr. Olveda inquired if the district continued using High Maintenance for cleaning services. Mrs. Reyes responded they were but are looking into moving services back in house. She stated Mr. Lopez was looking at staffing needs and is confident they will soon be able move back in house. Mr. Brown asked how many custodians would it take to be fully staffed in that department to which Mrs. Reyes responded Mr. Lopez is asking for 1 full time and 2 part time. Mr. Moran asked if this would be a night crew to which Mrs. Reyes responded yes. Mr. Brown asked if there were people that are interested in the to which Mrs. Reyes responded there have been a few applicants that Mr. Lopez believes are promising. She clarified they had not conducted any interviews since there is no actual available position. Mr. Olveda asked if they were currently fully staffed to which Mrs. Reyes responded yes. Mr. Moran inquired if they would continue with the number of groundskeepers they had, to which Mrs. Reyes responded yes.

4. Athletic Director’s Report – *Mr. Michael Ibarra*

Mr. Ibarra submitted his monthly report to the board.

## **BUSINESS ITEMS**

No Business Items.

## **SUPERINTENDENTS ITEMS**

### **1. Monthly Report**

Mrs. Reyes submitted her monthly report to the board. She reported school was back in session and there were many students trying to enroll. She clarified a waiting list had been established and they were being selective with out of district students due to class sizes being at capacity. Mr. Brown asked if there was a certain reason why students were coming to enroll to which Mrs. Reyes responded it was unfortunately due to students failing last semester and being deficient in credits. She stated they were not accepting out of district students with any disciplinary, academic, or truancy issues. Mr. Ysaguirre asked Mrs. Reyes for the current enrollment number to which she responded 420 students. He also asked what total number of students would the district be able to handle. Mrs. Reyes responded the school's facility board did a walk-through of the campus at the beginning of December and determined around 690 students was the capacity based on the square footage. She stated she did not believe there was any way the district would be able to accommodate that many students. Mr. Brown asked what was the average ratio of students in each classroom to which Mrs. Moreno responded around 25 to 30 students.

2. Discussion on Policy Services Advisory: BAA – Evaluation of School Board/Board Self-Evaluation; DJE – Bidding/Purchasing Procedures; DJE-R – Bidding/Purchasing Procedures; GCFC – Professional Staff Certification and Credentialing Requirements; GCFC-E – Professional Staff Certification and Credentialing Requirements; GDFA – Support Staff Qualifications and Requirements; GDFA-E – Support Staff Qualifications and Requirements; IGA – Curriculum Development; IMG – Animals in Schools; IMG-R – Animals in School; JLCD-R – Medicines/Administering Medicines to Students; IHB-R – Special Instructional Programs. FIRST READING.

## **PERSONNEL ITEMS**

1. Discussion/Approval/Disapproval of Calvina Singleton as Girls' Basketball Volunteer Coach for FY 24/25.

Mr. Brown MOVED to approve Calvina Singleton as Girls' Basketball Volunteer Coach for FY 24/25, with a SECOND by Mr. Olveda.

MOTION CARRIED: Mr. Ysaguirre–aye; Mr. Olveda–aye; Mr. Brown–aye; Mr. Davis–aye; Mr. Moran–aye

2. Discussion/Approval/Disapproval of Letter of Resignation from William Askew as Math Teacher to end in June 2025.

Mr. Moran MOVED to approve Letter of Resignation from William Askew as Math Teacher to end in June 2025, with a SECOND by Mr. Brown.

MOTION CARRIED: Mr. Ysaguirre–aye; Mr. Olveda–aye; Mr. Brown–aye; Mr. Davis–aye; Mr. Moran–aye

### CONSENT ITEMS

1. Approval for ratification of the expenditures identified in the Auxiliary Operations Fund Report for December 2024.
2. Approval for ratification of the expenditures identified in the Student Activities Account Report for December 2024.
3. Approval for ratification of payroll and expense vouchers for December 2024.

<b>Payroll:</b>		<b>Expenses:</b>	
# 15	\$ 126,933.29	# 2517	\$ 45,907.63
# 16	\$ 137,107.35	# 2518	\$ 83,677.36
# 17	\$ 130,336.16		
<b>Total Payroll</b>	<b>\$ 394,376.80</b>	<b>Total Expenses</b>	<b>\$ 129,584.99</b>
<b>GRAND TOTAL: \$ 523,961.79</b>			

4. Approval of the Regular Governing Board Meeting Minutes from December 11, 2024.

Mr. Brown MOVED to approve items I.1 through I.4, with a SECOND by Mr. Ysaguirre.

Mr. Moran and Mr. Davis abstained from voting, noting they were not on the board when the information was presented. Mr. Olveda abstained from voting, noting he was not present for December’s board meeting.

MOTION CARRIED: Mr. Ysaguirre–aye; Mr. Brown–aye;

### ANNOUCEMENTS

Mrs. Reyes stated the Audit team is finishing up and will come out to present their findings at February’s meeting. She also stated the Calendar committee has created a draft for the FY 25/26 Academic Calendar and will finalize and submit it to the board for the next meeting.

### BOARD MEMBER ITEMS

Mr. Moran stated he would like to increase the admission rate for games and would also like to start charging admission for softball and baseball. Mrs. Reyes stated she would look into it.

### ADJOURNMENT

Mr. Brown MOVED to adjourn the meeting at 6:32 pm, with a SECOND by Mr. Moran.

MOTION CARRIED: Mr. Ysaguirre–aye; Mr. Olveda–aye; Mr. Brown–aye; Mr. Davis–aye; Mr. Moran–aye

**GOVERNING BOARD MEMBERS:**

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**Emilio Ysaguirre, President**

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**Jerry Olveda, Vice President**

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**Billy Brown, Member**

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**Jordan Davis, Member**

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**Ralph Moran, Member**

**Date Approved:** \_\_\_\_\_