

**SANTA CRUZ VALLEY UNION HIGH SCHOOL DISTRICT #840  
GOVERNING BOARD MEETING MINUTES – June 12, 2024**

**REGULAR MEETING**

**DATE/TIME/PLACE**

The Santa Cruz Valley Union High School District Governing Board of Education held a Regular Board Meeting at 6:00 PM on Wednesday, June 12, 2024 in the Santa Cruz Library, Community Room which is located at 1000 N. Main Street in Eloy, AZ 85131.

**CALL TO ORDER**

Mrs. Flores called the regular meeting to order at 6:02 pm.

**THOSE PRESENT**

Elizabeth Flores, President, Jerry Olveda, Member, Billy Brown, Member, Emilio Ysaguirre, Member, Chrystal Reyes, Superintendent, Elizabeth Ibarra, Business Manager, and Mirian Avilez, Administrative Assistant. Brandi Ogle, Vice President, was absent.

**RECOGNITIONS:**

No Recognitions.

**MOTION TO ADOPT AGENDA**

Mr. Ysaguirre MOVED to Adopt the Agenda with a SECOND by Mr. Olveda.

MOTION CARRIED 4-0: Mrs. Flores – aye; Mr. Olveda – aye; Mr. Brown – aye; Mr. Ysaguirre – aye

**CALL TO THE PUBLIC**

No Call To The Public.

**MONTHLY REPORTS**

1. Business Manager's Report – *Ms. Elizabeth Ibarra*

Ms. Ibarra reported she attended the Aspiring School Business Academy Monthly meeting. She also stated she has prepared the proposed budget with H & M assistance and will go into detail when discussing Business Item F.1 on the agenda. She also stated they are fully staffed in the Cafeteria and Special Ed paraprofessionals. She also reported she has posted the position for Facilities Director. Mr. Olveda asked if the position was posted in house and Ms. Ibarra clarified it was posted in-house and closed on June 6, 2024 and has now been posted out house. Mr. Olveda asked if there were any applicants from in house. Mrs. Reyes stated there were not but they had interviewed an out-house applicant and they were a very qualified candidate that they were leaning towards. Mr. Brown asked if the candidate was a local applicant to which Mrs. Reyes stated that he was. Mrs. Flores asked Mrs. Reyes and Ms. Ibarra if the interviewing was processing was hiring as they interview or if they waited

to interview several candidates and then come to a decision. Mrs. Reyes stated they hire based on the interviews and with this specific position they were on a time crunch and needed the position filled as soon as possible.

2. Food Service Director's Report – *Mr. Ricardo Cazares*

Mrs. Flores asked if Mr. Cazares if he was doing the Summer Free Lunch Program. Mr. Cazares stated that it was a closed enrollment Lunch Program provided only to the student enrolled in Summer School. Mrs. Reyes clarified that there were certain restrictions and regulations that conflicted with the Eloy Elementary. She stated that they had to be within a certain range of distance to qualify to provide the free lunch during summer. Mr. Flores asked how many students were enrolled in Summer School to which Ms. Dawson answered 67 students.

3. Facilities Director's Report – *Mr. Hector Longoria*

No report was presented.

4. Athletic Director's Report – *Mr. Mike Ibarra*

Mr. Ibarra reported Santa Cruz received a 4.5/5 rating for school sportsmanship from the AIA. He stated wrestling was the sport with the highest rating of 5/5. Mrs. Reyes stated the rating is based off the referee's evaluations of fans, coaches, staff, and athletes. Mrs. Flores asked if the Football season had started. Mr. Ibarra clarified that only the summer workout program has begun.

### **BUSINESS ITEMS**

1. Discussion/Approval/Disapproval of the FY 24/25 Proposed Expenditure Budget and Summary of Expenditure Budget.

Ms. Ibarra reported there was an increase in Maintenance and Operation Fund Budget Limit of \$269,312. She explained the increase is due to an increase in projected budget balance carryforward from 2023-24 into 2024-25. Carryforward is currently projected at \$1,299,082. In the prior year the carryforward was \$888,120. She also reported an increase in Unrestricted Capital Fund Budget Limit of \$77,547. She explained the increase is due to an increase in District Additional Assistance (DAA) funding of \$23,406 due to an increase in ADM between FY23 and FY24. The increase is also due to an increase in projected budget balance carryforward from 2023-24 into 2024-25. The carryforward is currently projected at \$110,830. In the prior year the carryforward was \$58,986. Ms. Ibarra also reported an increase in Classroom Site Funds of \$35,065. She explained the increase is due to an increase in funding of \$34 per Group A weighted student count. She also reported a decrease in Federal Funds of \$402,217. She explained the decrease is primarily due to the expiration of ESSER funding.

Mr. Brown MOVED to approve the FY 24/25 Proposed Expenditure Budget and Summary of Expenditure Budget, with a SECOND by Mr. Ysaguirre.

MOTION CARRIED 4-0: Mrs. Flores – aye; Mr. Olveda – aye; Mr. Brown – aye; Mr. Ysaguirre – aye

## **SUPERINTENDENTS ITEMS**

1. Monthly Report

Mrs. Reyes reported the district team is working hard to complete their part of the COPS Grant.

2. Discussion/Approval/Disapproval of the FY 24/25 Handbooks: Coaches Handbook, Staff Handbook, Student Athletic Handbook, Student Handbook, and Students Activities.

Mr. Brown MOVED to approve the FY 24/25 Handbooks: Coaches Handbook, Staff Handbook, Student Athletic Handbook, Student Handbook, and Student Activities, with a SECOND by Mr. Ysaguirre.

MOTION CARRIED 4-0: Mrs. Flores – aye; Mr. Olveda – aye; Mr. Brown – aye; Mr. Ysaguirre – aye

## **PERSONNEL ITEMS**

1. Discussion/Approval/Disapproval of Hector Longoria’s Letter of Resignation as Facilities Director for FY 23/24 and FY 24/25.

Mr. Ysaguirre MOVED to approve Hector Longoria’s Letter of Resignation as Facilities Director for FY 23/24 and FY 24/25, with a SECOND by Mr. Olveda.

MOTION CARRIED 4-0: Mrs. Flores – aye; Mr. Olveda – aye; Mr. Brown – aye; Mr. Ysaguirre – aye

2. Discussion/Approval/Disapproval of Tadd Roberts’s Letter of Resignation as Head Track Coach for FY 24/25.

Mr. Ysaguirre MOVED to approve Tadd Roberts’s Letter of Resignation as Head Track Coach for FY 24/25, with a SECOND by Mr. Brown.

MOTION CARRIED 4-0: Mrs. Flores – aye; Mr. Olveda – aye; Mr. Brown – aye; Mr. Ysaguirre – aye

3. Discussion/Approval/Disapproval of Loida Nunez as Teacher for FY 24/25.

Mr. Brown MOVED to approve Loida Nunez as Teacher for FY 24/25, with a SECOND by Mr. Ysaguirre.

MOTION CARRIED 4-0: Mrs. Flores – aye; Mr. Olveda – aye; Mr. Brown – aye; Mr. Ysaguirre – aye

4. Discussion/Approval/Disapproval of Ernest Montijo as Head Baseball Coach for FY 24/25.

Mr. Ysaguirre MOVED to approve Ernest Montijo as Head Baseball Coach for FY 24/25, with a SECOND by Mr. Brown.

MOTION CARRIED 4-0: Mrs. Flores – aye; Mr. Olveda – aye; Mr. Brown – aye; Mr. Ysaguirre – aye

5. Discussion/Approval/Disapproval of Robert Cory as Head Track and Field Coach for FY 24/25.

Mr. Ysaguirre MOVED to approve of Robert Cory as Head Track and Field Coach for FY 24/25, with a SECOND by Mr. Olveda.

MOTION CARRIED 4-0: Mrs. Flores – aye; Mr. Olveda – aye; Mr. Brown – aye; Mr. Ysaguirre – aye

6. Discussion/Approval/Disapproval to pay all eligible certified teachers the full amount of Fund 012 per FTE.

Mr. Ysaguirre MOVED to approve to pay all eligible certified teachers the full amount of Fund 012 per FTE, with a SECOND by Mr. Olveda.

MOTION CARRIED 4-0: Mrs. Flores – aye; Mr. Olveda – aye; Mr. Brown – aye; Mr. Ysaguirre – aye

7. Discussion/Approval/Disapproval of Thomas Cortez as Summer Weights Coordinator for FY 24/25.

Mr. Ysaguirre MOVED to approve Thomas Cortez as Summer Weights Coordinator for FY 24/25, with a SECOND by Mr. Brown.

MOTION CARRIED 4-0: Mrs. Flores – aye; Mr. Olveda – aye; Mr. Brown – aye; Mr. Ysaguirre – aye

#### CONSENT ITEMS

1. Approval for ratification of the expenditures identified in the Auxiliary Operations Fund Report for May 2024.
2. Approval for ratification of the expenditures identified in the Student Activities Account Report for May 2024.
3. Approval for ratification of payroll and expense vouchers for May 2024.

<b>Payroll:</b>		<b>Expenses:</b>	
# 28	\$ 117,066.16	# 2443	\$ 85,814.08
# 29	\$ 6,895.53	# 2444	\$ 38.28
# 30	\$ 116,716.77	# 2445	\$ 182.52
# 31	\$ 133,373.12	# 2446	\$ 63,292.01
# 32	\$ 24,326.80	# 2447	\$ 182.52
# 33	\$ 118,543.41	# 2448	\$ 116,040.57
<b>Total Payroll</b>	<b>\$ 516,921.79</b>	<b>Total Expenses</b>	<b>\$ 265,549.98</b>
<b>GRAND TOTAL : \$ 782,471.77</b>			

4. Approval of the Regular Governing Board Meeting Minutes from May 1, 2024
5. Approval of the IGA between Central Arizona Valley Institute of Technology Education District No. 01 and Santa Cruz Valley Union High School from July 1, 2024 through June 20, 2025.

6. Approval of the list of Cooperatives the District will be using during the fiscal year 2024-2025.
7. Approval of Sole Source Resolution for FY 24/25.
8. Approval of The Trust Proposal Acceptance Form (PAF) for the District’s Liability Insurance and the Alliance Coverage Form (CAF) for Worker’s Compensation for FY 24/25.
9. Approval of the Student Technology Deice Agreement for FY 24/25.

Mr. Ysaguirre MOVED to approve items I.1 through I.9, with a SECOND by Mr. Olveda.

MOTION CARRIED 4-0: Mrs. Flores – aye; Mr. Olveda – aye; Mr. Brown – aye; Mr. Ysaguirre – aye

**ANNOUNCEMENTS**

No Announcements.

**BOARD MEMBER ITEMS**

No Board Member Items.

**ADJOURNMENT**

Mr. Brown MOVED to approve to adjourn the meeting at 7:01 pm, with a SECOND by Mr. Ysaguirre.

MOTION CARRIED 4-0: Mrs. Flores – aye; Mr. Olveda – aye; Mr. Brown – aye; Mr. Ysaguirre – aye

**GOVERNING BOARD MEMBERS:**

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**Elizabeth Flores, President**

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**Brandi Ogle, Vice President**

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**Jerry Olveda, Member**

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**Emilio Ysaguirre, Member**

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**Billy Brown, Member**

**Date Approved:** \_\_\_\_\_