

**SANTA CRUZ VALLEY UNION HIGH SCHOOL DISTRICT #840
GOVERNING BOARD MEETING MINUTES – May 1, 2024**

REGULAR MEETING

DATE/TIME/PLACE

The Santa Cruz Valley Union High School District Governing Board of Education held a Regular Board Meeting at 6:00 PM on Wednesday, May 1, 2024 in the Santa Cruz Library, Community Room which is located at 1000 N. Main Street in Eloy, AZ 85131.

CALL TO ORDER

Mrs. Flores called the regular meeting to order at 6:01 pm.

THOSE PRESENT

Elizabeth Flores, President, Billy Brown, Member, Emilio Ysaguirre, Member, Chrystal Reyes, Superintendent, Elizabeth Ibarra, Business Manager, and Mirian Avilez, Administrative Assistant. Brandi Ogle, Vice President, and Jerry Olveda, Member, were absent.

RECOGNITIONS:

Student of the Month Nominations: Alberto Alcala, Dominic Valdivia, Kevin Collins, Lacey Ethington, Layna Ethington, Alejandro Salazar Gomez, Xavier Chavez, Johnathan Ramos, Tatiyana Reyes, Venus Buelna Machado, and O’Ryan Williams.

MOTION TO ADOPT AGENDA

Mr. Ysaguirre MOVED to Adopt the Agenda with the exception to amend F.3 to approval with a SECOND by Mr. Brown.

MOTION CARRIED 3-0: Mrs. Flores – aye; Mr. Brown – aye; Mr. Ysaguirre – aye

CALL TO THE PUBLIC

No Call To The Public.

MONTHLY REPORTS

1. Business Manager’s Report – *Ms. Elizabeth Ibarra*

Ms. Ibarra reported she attended both the Aspiring School Business Academy Monthly meeting and the Pinal County User Group Meeting. She also stated that she received the final draft on April 10 for FY 23 Audit from Bakertilly. Bryan from Bakertilly would be presenting the audit findings later in the meeting. Ms. Ibarra also stated she was waiting on the final results for Federal Fiscal Monitoring. She stated that they did request for additional information from Mrs. Moreno and she has uploaded the information. Ms. Ibarra also reported they are now fully staffed in the Cafeteria and Facilities department and have a paraprofessional position available. She stated that Mrs. Moreno has two interviews scheduled next week for the open position. Ms. Ibarra also announced that the May revision has been completed.

2. Food Service Director's Report – *Mr. Ricardo Cazares*

Mr. Cazares reported that the Health Inspector was present on April 30th and they receive two violations. He stated the violations were a sink that is not being utilized and a seal in the walk-in cooler that is coming off. Mr. Cazares stated the Department of Health wanted the unutilized sink to be removed and a new seal placed in the walk-in cooler. Mr. Brown asked if the sink has to be completely removed if it is not being used at all. Mr. Cazares confirmed that any equipment that is not being utilized must be removed.

3. Facilities Director's Report – *Mr. Hector Longoria*

Mr. Longoria submitted a log of the facilities work orders.

4. Athletic Director's Report – *Mr. Mike Ibarra*

Mr. Ibarra reported that the AIA has reached out to inform him that due to the referee shortage there may be change in the football schedule for one of the games. He stated he was uncertain of which date would be affected but would report back once he received confirmation. He also reported that track would be competing in the state tournament on Friday, May 4th. He also stated softball was playing in the quarterfinals on Thursday, May 2nd.

BUSINESS ITEMS

1. Discussion/Approval/Disapproval to accept the Audits issued on April 10, 2024 for the Fiscal Year 2022-2023.

Brian Hemmerle from Bakertilly presented the audit results via teleconferences and stated results of the audit were a clean opinion.

Mr. Brown MOVED to approve to accept the Audits issued on April 10, 2024 for the Fiscal Year 2022-2023, with a SECOND by Mr. Ysaguirre.

MOTION CARRIED 3-0: Mrs. Flores – aye; Mr. Brown – aye; Mr. Ysaguirre – aye

2. Discussion/Approval/Disapproval to approve the FY 23/24 Revised Budget #1.

Mr. Brown moved to approve the FY 23/24 Revised Budget #1, with a SECOND by Mr. Ysaguirre.

MOTION CARRIED 3-0: Mrs. Flores – aye; Mr. Brown – aye; Mr. Ysaguirre – aye

3. Discussion on 2nd READING Policy Services Advisories: BEDB - Agenda; BGC-R -Policy Revision and Review; BGE & BGE-R - Policy Communication/Feedback; CCB-R - Line & Staff Regulations; CFD - School-Based Management; EB-R - Environmental & Safety Program; EBAA - Reporting of Hazards/Warning Systems; EBC - Emergencies; ECB - Building & Grounds Maintenance; EEAA - Walkers & Riders, EEAE-R - Bus Safety Program; GBEF- Staff Use of Digital Communications & Electronic Devices; GDC - Support Staff Leaves & Absences; IHA - Basic Instructional Program; IKF - Graduation Requirements; IMA & IMA-R - Teaching Methods; JFABDA - Admission of Students in Foster Care, JH - Student Absences & Excuses; JHD - Exclusions & Exemptions from School Attendance; JIH - Student Interrogations, Searches, & Arrests; JJE - Student Fund-Raising Activities; JK-EA - Student Discipline; KB-EB - Parental Involvement in Education; KEC - Public Concerns/Complaints About Instructional Resources.

Mr. Ysaguirre moved to approve 2nd READING of Policy Services Advisories, with a SECOND by Mr. Brown.

MOTION CARRIED 3-0: Mrs. Flores – aye; Mr. Brown – aye; Mr. Ysaguirre – aye

SUPERINTENDENTS ITEMS

1. Monthly Report

Mrs. Reyes reported that Prom was held on Friday April 26th. She stated it was the highest attended Prom in the last 10 years with 119 students and over 20 staff members present. She reported that Athletic Awards would be held Tuesday May 7th, while the Academic Awards would follow on Wednesday May 8th. Mrs. Flores asked how the installation on the intercoms was coming along. Mr. Bates responded that it has been going really well, they are on week 3 of the process are around 60% complete. Mrs. Reyes also reported that Mrs. Moreno, Ms. Ibarra, Mr. Bates and herself are working on a grant opportunity for campus security. Mr. Bates explained that is from a grant from the Department of Justice as a school wide protection program of \$500,000.000 over a

4-year period. He also explained that with the grant they are able to purchase security cameras, door access controls, and intercoms.

PERSONNEL ITEMS

1. Discussion/Approval/Disapproval of Gema Moreno's letter of termination as Paraprofessional for FY 23/24.

Mr. Brown MOVED to approve Gema Moreno's letter of termination as Paraprofessional for FY 23/24, with a SECOND by Mr. Ysaguirre.

MOTION CARRIED 3-0: Mrs. Flores – aye; Mr. Brown – aye; Mr. Ysaguirre – aye

2. Discussion/Approval/Disapproval of Zhira Cephus's letter of resignation as Teacher for FY 24/25.

Mr. Ysaguirre MOVED to approve Zhira Cephus's letter of resignation for FY 24/25, with a SECOND by Mr. Brown.

MOTION CARRIED 3-0: Mrs. Flores – aye; Mr. Brown – aye; Mr. Ysaguirre – aye

3. Discussion/Approval/Disapproval of Maria Olga Munoz as Food Service Worker for FY 23/24 and FY 24/25.

Mr. Ysaguirre MOVED to approve Maria Olga Munoz as Food Service Worker for FY 23/24 and FY 24/25, with a SECOND by Mr. Brown.

MOTION CARRIED 3-0: Mrs. Flores – aye; Mr. Brown – aye; Mr. Ysaguirre – aye

4. Discussion/Approval/Disapproval of Summer School Teachers for the summer of 2024.

Mr. Ysaguirre MOVED to approve Summer School Teachers for summer of 2024, with a SECOND by Mr. Brown.

MOTION CARRIED 3-0: Mrs. Flores – aye; Mr. Brown – aye; Mr. Ysaguirre – aye

5. Discussion/Approval/Disapproval to pay Mrs. Reyes \$ 2,537.00 for her performance-based pay per the FY 23/24 Principal/Superintendent Contract.

Mr. Ysaguirre MOVED to approve to pay Mrs. Reyes \$2,537.00 for her performance-based pay per the FY 23/24 Principal/Superintendent Contract with a SECOND by Mr. Brown.

MOTION CARRIED 3-0: Mrs. Flores – aye; Mr. Brown – aye; Mr. Ysaguirre – aye

6. Discussion/Approval/Disapproval of Volunteer Football Coaches for FY 23/24.

Mr. Ysaguirre MOVED to approve Volunteer Football Coaches for FY 23/24, with a SECOND by Mr. Brown.

MOTION CARRIED 3-0: Mrs. Flores – aye; Mr. Brown – aye; Mr. Ysaguirre – aye

7. Discussion/Approval/Disapproval of Roger Stubblefield as Facilities Assistant for FY23/24 and FY 24/25.

Mr. Brown MOVED to approve Roger Stubblefield as Facilities Assistant for FY 23/24 and FY 24/25, with a SECOND by Mr. Ysaguirre.

MOTION CARRIED 3-0: Mrs. Flores – aye; Mr. Brown – aye; Mr. Ysaguirre – aye

CONSENT ITEMS

1. Approval for ratification of the expenditures identified in the Auxiliary Operations Fund Report for April 2024.
2. Approval for ratification of the expenditures identified in the Student Activities Account Report for April 2024.
3. Approval for ratification of payroll and expense vouchers for April 2024.

Payroll:			Expenses:	
# 25	\$ 1,345.63		# 2437	\$ 33,750.23
# 26	\$ 112,972.20		# 2438	\$ 44,139.32
# 27	\$ 116,195.24		# 2439	\$ 182.52
			# 2440	\$ 473.07
			# 2441	\$ 33,441.44
			# 2442	\$ 182.52
Total Payroll	\$ 230,513.07		Total Expenses	\$ 112,169.10
GRAND TOTAL : \$ 342,682.17				

4. Approval of the Regular Governing Board Meeting Minutes from April 10, 2024 and April 16, 2024.
5. Discussion/Approval/Disapproval of a Combined Resolution affecting County treasurer transactions for the FY 24/25.
6. Discussion/Approval/Disapproval of the Santa Cruz Valley Union High School Revised Retention Stipend Policy for FY 23/24.

Mr. Ysaguirre MOVED to approve items I-1 through J-6, with a SECOND by Mr. Brown.

MOTION CARRIED 3-0: Mrs. Flores – aye; Mr. Brown – aye; Mr. Ysaguirre – aye

ANNOUNCEMENTS

No Announcements.

BOARD MEMBER ITEMS

No Board Member Items.

ADJOURNMENT

Mr. Brown MOVED to approve to adjourn the meeting at 6:39 pm, with a SECOND by Mr. Ysaguirre.

MOTION CARRIED 3-0: Mrs. Flores – aye; Mr. Brown – aye; Mr. Ysaguirre – aye

GOVERNING BOARD MEMBERS:

Elizabeth Flores, President

Brandi Ogle, Vice President

Jerry Olveda, Member

Emilio Ysaguirre, Member

Billy Brown, Member

Date Approved: _____